

# SMALL BUSINESS GROUP ENROLLMENT AND CHANGE FORM

LIFE INSURANCE COMPANY

Medical and Life/AD&D plans are provided by Health Net of California, Inc. and/or Health Net Life Insurance Company (together, the "Health Net Entities"). Dental plans are provided by SafeGuard Health Plans, Inc. and/ or its affiliate, SafeHealth Life Insurance Company, (together "SafeGuard Entities"). Vision plans are provided by Fidelity Security Life Insurance Company and serviced by Eyemed Vision Care LLC (together the "Fidelity Entities").

Neither the SafeGuard Entities nor The Fidelity Entities are affiliated with the Health Net Entities. Obligations under dental and vision plans are not obligations of, and are not guaranteed by, the Health Net Entities.

## Welcome to Health Net

#### SIMPLE STEPS FOR COMPLETING THE FORM:

- 1) Review the materials enclosed in your enrollment packet. Be sure that you understand the coverage options that are available to you by your employer.
- 2) Carefully review and select the plan option(s) that are best for you and your covered family members.
- 3) If you choose to enroll in the HMO, HMO Silver Network, HMO Salud con Health Net, SELECT (POS), ELECT Open Access (EOA) or Dental HMO (DHMO), you must select your dental provider, physician group and primary care physician. Be sure to fill in the names and numbers as they appear in the HMO Health Net Directory of Providers, or call the Customer Contact Center from 8:00 a.m.- 6:00 p.m., Monday through Friday for assistance.

Small Business Group (English): 1-800-361-3366 Small Business Group (Spanish): 1-800-331-1777 Health Net Life: 1-800-865-6288 Health Net Dental: 1-800-880-8113 Health Net Vision: 1-866-392-6058

- 4) If you choose to select PPO or Flex Net, you are not required to select a primary care physician or physician group to enroll.
- 5) Make a copy of the completed application for your records.

Post Office Box 9103 Van Nuys, California 91409-9103 www.healthnet.com

EMPLOYER NAME EFFECTIVE DATE EMPLOYER GROUP NUMBER (Medical) SOCIAL SECURITY NUMBER IMPORTANT: PLEASE PRINT ALL SECTIONS IN BLACK INK. **1 SELECTED COVERAGE PPO** HSA SALUD CON HEALTH NET DENTAL **HMO** HMO SILVER EOA H<sup>n</sup> OPTIONS Salud HMO y Más Standard Standard **NETWORK** Standard DHMO Options PPO 250 (available in Los Angeles, EOA 10 **PPO** 10 **□**HMO 10 Options PPO 500 Advantage Plan  $\Box$ HSA 10 Standard Orange, Riverside and San  $\square PPO 20$ (1500)**HMO 20 HMO 10**  $\Box$ EOA 20 **Options** PPO 1500 Bernardino counties) **PPO 30** HSA 20 **HMO 30** HMO 20 EOA 30 **Options** PPO 1750 HN SGX Plan Salud PPO (available in **PPO** 40 HMO 40 EOA 40 Options PPO 3000 (2500)**HMO 30** Los Angeles, Orange and **HMO 40** (HSA compatible) DPPO Value HSA 30 Value Value Ventura counties) EOA 10 Options PPO 4000 **PPO** 10 **HMO 10** ❑HB Plan (3500)Value Salud Mexico (available in  $\square PPO 20$ HSA 40 HMO 20 **HMO 10** EOA 20 (HSA compatible) HC Plan San Diego and Imperial □HD Plan  $\square$ PPO 30 (4500)HMO 30 HMO 20 EOA 30 Options HMO 25 counties) **PPO** 40 **HMO 40 HMO 30** DEOA 40 Options HMO 35 Salud EPO (available in **HMO 40** Options HMO 25 Silver **VISION PPO** Los Angeles, Orange and Options HMO 35 Silver Preferred 1025-2 POS Ventura counties) Options EOA 25 **D**POS 10 Preferred 1025-3 □Value 10-2 **POS 20 Options EOA 35 FLEX NET** □ Indemnity (Out of service area only) **REASON FOR CHANGE: REASON FOR APPLICATION:** □ Plan change □ Change address/name □ New hire Date of hire / / Loss of prior coverage date / / Delete dependent (list names below) Open Enrollment □ COBRA<sup>1</sup> effective date \_\_\_\_ □ Other \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_\_ Add dependent: Qualifying event \_\_\_\_\_

<sup>1</sup>Employers who normally employed 20 or more employees during the previous calendar year are subject to federal COBRA. Employers who employed 2-19 employees on at least 50% of its working days the previous calendar year are subject to Cal-COBRA. Please consult your legal counsel if you need help determining which law applies to you.

Qualifying event date \_\_\_\_/\_\_\_/

| Last Name  |             |                    | First Name                             |  | M.I.  | 🗅 Male 🕒 Female        |  |
|--|-------------|--------------------|--|--|---|------------------------|--|
| Residence Address  |             |                    | City                                   |  | State   | Zip                    |  |
| Date of Birth Mo/Day/Yr So                                     |             |                    | Security #/Matricular ID#              |  | Job Title   |                        |  |
| Telephone No.  |             | Work (             | Phone no.<br>)                         | Email Address                            | Email Address                                       |                        |  |
| Date of Hire   | Class       | Dept. no.          | Employment Status<br>Salaried D Hourly | Marital Status<br>Gamma Single Gamma Mar | Married 📮 Domestic Partner                          |                        |  |
| MedicareParticipating Physician GrouImage: Part AImage: Part B |             |                    | ng Physician Group/PPG#                | Health                                   | Net Primary   | Care Physician/PCP#    |  |
| Physician Name (First, Last)                                   |             |                    |  |  | Is this your current M.D.? Dental HMO Provider ID # |                        |  |
| For Salud con Heal   | th Net Meml | bers: If available | , I would prefer to receive comm       | Ser Yes                                  | No  | in Spanish. 🛛 Yes 🗔 No |  |

### HEALTH NET ENROLLMENT AND CHANGE FORM FOR SMALL BUSINESS GROUP (Sections 1, 2, 3, 4 and 8 are required.)

\_\_\_\_\_

| 3 FAMILY INFORMATION Please list<br>(Attach additional sheets if necessa | all eligible family<br>ry) | members to                              | be enrolled.                                       |                                    |                          |  |
|--|----------------------------|---|--|------------------------------------|--------------------------|--|
| □ Spouse □ M Last Name<br>□ Domestic □ F<br>Partner                      | Fi                         | rst Name                                |  | M.I.                               |                          |  |
| Residence Address 🗅 Check here if same as subsc                          | City                       |   | State  | Zip                                |                          |  |
| Date of Birth Mo/Day/Yr  | Social Securit             | <mark>y #/Matricular ID #</mark>        | 1  |                                    |                          |  |
| <b>Medicare</b><br>□ Part A □ Part B                                     |                            | <b>Overage Deper</b><br>Not Appli       |  | Participating Physician Group/PPG# |                          |  |
| Health Net Primary Care Physician/PCP#                                   | Physician Name             |   | Is this your current M.D.?                         | Dental HM                          | O Provider ID #          |  |
| Son     Last Name       Daughter   |                            | First Name                              | M.I.   |                                    |                          |  |
| Residence Address 🗅 Check here if same as subsc                          | riber                      | City                                    |  | State                              | Zip                      |  |
| Date of Birth Mo/Day/Yr  |                            | Social Securit                          | <mark>y #/Matricular ID #</mark>                   | 1                                  | I                        |  |
| Medicare   | 🖵 Disabled 🗆               | <b>Overage Deper</b><br>Full-time Stude | <b>ident Type</b><br>ent □ Over 50% support        | Participating Physician Group/PPG# |                          |  |
| Health Net Primary Care Physician/PCP#                                   | Physician Name             | e (First, Last)                         | Is this your current M.D.?                         | Dental HM                          | O Provider ID #          |  |
| □ Son Last Name<br>□ Daughter  |                            | First Name                              |  | 1                                  | M.I.                     |  |
| Residence Address 🖵 Check here if same as subsc                          | riber                      | City                                    |  | State                              | Zip                      |  |
| Date of Birth Mo/Day/Yr  |                            | Social Security #/Matricular ID #       |  |                                    |                          |  |
| Medicare   | Disabled                   | <b>Overage Deper</b><br>Full-time Stude | <b>ident Type</b><br>ent □Over 50% support         | Participating Physician Group/PPG# |                          |  |
| Health Net Primary Care Physician/PCP#                                   | Physician Name             |   | Is this your current M.D.?                         | Dental HMO Provider ID #           |                          |  |
| □ Son Last Name<br>□ Daughter  |                            | First Name                              |  |                                    | M.I.                     |  |
| Residence Address 🗅 Check here if same as subsc                          | riber                      | City                                    |  | State                              | Zip                      |  |
| Date of Birth Mo/Day/Yr  |                            | Social Securit                          | <mark>y #/Matricular ID #</mark>                   |                                    |                          |  |
| Medicare<br>□ Part A □ Part B  | Disabled                   | Overage Deper<br>Full-time Stude        | <b>ident Type</b><br>ent <b>D</b> Over 50% support | Participating Physician Group/PPG# |                          |  |
| Health Net Primary Care Physician/PCP#                                   | Physician Name             |   | Is this your current M.D.?                         | Dental HM                          | O Provider ID #          |  |
| □ Son Last Name<br>□ Daughter  |                            | First Name                              |  | 1                                  | M.I.                     |  |
| Residence Address 🗅 Check here if same as subsc                          | City                       |   | State  | Zip                                |                          |  |
| Date of Birth Mo/Day/Yr  |                            | Social Securit                          | y #/Matricular ID #                                |                                    |                          |  |
| Medicare   | Disabled                   | Overage Deper<br>Full-time Stude        | n <b>dent Type</b><br>ent □Over 50% support        | Participating Physician Group/PPG# |                          |  |
| Health Net Primary Care Physician/PCP# Physician Nar                     |                            |   | 11   |                                    | Dental HMO Provider ID # |  |

| 4 DO YOU OR YOUR DEPENDENTS HAVE OTHER HEALTH CARE COVERAGE?<br>If yes, please complete this section including Medicare. |   |              |  |   |  |  |  |                                    |  |                                      |
|--|---|--------------|--|---|--|--|--|------------------------------------|--|--------------------------------------|
| □ Self <b>Name</b>   |   |              |  | 1   | Name of Other Insurance Carrier                          |  |  |                                    | C <b>overage Start Date</b><br>Mo   Day   Yr |                                      |
| Prior Covera<br>Mo   D   |   | Date         | Reason for End   | ing Coverage                                | Group #/Policy   | ID #   | <b>Does it cover?</b><br>Medical: 🗋 Yes 🖨 No<br>Dental: 🖨 Yes 🖨 No<br>Vision: 🖨 Yes 🖨 No |                                    | <b>edicare</b><br>Part A<br>Part B           | Medicare Claim/<br>HICN #            |
| <ul> <li>Spouse</li> <li>Domestic<br/>Partner</li> </ul>   | Name  |              |  |   | Name of Other  |  |  |                                    |  | Coverage Start Date<br>Mo   Day   Yr |
| Prior Cove<br>End Day<br>Mo   Day  | nd Date Coverage Policy ID #  |              |  | Is this your deperiment of the primary cove | erage?   | Does it cover?<br>Medical: I Yes I No<br>Dental: Yes I No<br>Vision: Yes I No  |  | <b>edicare</b><br>Part A<br>Part B | Medicare Claim/<br>HICN #                    |                                      |
| □ Son<br>□ Daughter  | Name  |              |  |   | Name of Other  | Name of Other Insurance CarrierPrior Coverage Start Date<br>Mo   Day   Yr      |  |                                    |  |                                      |
| <b>End Da</b><br>Mo   Day  | ior Coverage<br>End Date<br>Io   Day   YrReason for Ending<br>Coverage                          |              | Group #/<br>Policy ID #  | Is this your deperiment of the primary cove | erage?   | Does it cover?<br>Medical: I Yes I No<br>Dental: Yes I No<br>Vision: Yes I No  |  | <b>edicare</b><br>Part A<br>Part B | Medicare Claim/<br>HICN #                    |                                      |
| □ Son<br>□ Daughter  | Name  |              |  |   | Name of Other  | Insuran  | ce Carrier   |                                    |  | Coverage Start Date<br>Mo   Day   Yr |
| Prior Cove<br>End Day<br>Mo   Day  | te  | Coverage     |  | Group #/<br>Policy ID #                     | Is this your dependent's<br>primary coverage?<br>Yes INo |  | Medical: Yes No<br>Dental: Yes No<br>Vision: Yes No                                      |                                    | edicare<br>Part A<br>Part B                  | Medicare Claim/<br>HICN #            |
| □ Son<br>□ Daughter Name   |   |              |  |   | Name of Other  | Name of Other Insurance Carrier     Prior Coverage Start Date<br>Mo   Day   Yr |  |                                    |  |                                      |
| Prior Coverage<br>End Date<br>Mo   Day   YrReason for Ending<br>CoverageGroup #/<br>Policy ID #                          |   | primary cove | primary coverage?       Medical: □ Yes □ No         □ Yes □ No       Dental: □ Yes □ No         ∨ Vision: □ Yes □ No |   |  | <b>edicare</b><br>Part A<br>Part B   | Medicare Claim/<br>HICN #  |                                    |  |                                      |
| □ Son<br>□ Daughter  | Name  |              |  |   | Name of Other  | Insuran  | ce Carrier   |                                    |  | Coverage Start Date<br>Mo   Day   Yr |
| End Da   | Prior Coverage<br>End Date<br>Mo   Day   YrReason for Ending<br>CoverageGroup #/<br>Policy ID # |              | primary cove   | primary coverage? Medical: 🛛 Yes 🖾 No       |  |  | <b>edicare</b><br>Part A<br>Part B   | Medicare Claim/<br>HICN #          |  |                                      |
| 5 YOUR EMPLOYER COMPLETES THIS SECTION (if applying for Group Life AD&D.)  |   |              |  |   |  |  |  |                                    |  |                                      |
| Effective Date   | 2   |              | Annual Salary  | 0   | Occupation   |  | Life Class   |                                    | Life / A                                     | AD&D Amount                          |
| 6 GROUP TERM LIFE INSURANCE If applicable. (Attach separate sheet for additional or contingent beneficiaries.)           |   |              |  |   |  |  |  |                                    |  |                                      |
| Life coverage 🛛 Yes 🗅 No 🛛 If yes, I am applying for 🖓 Basic Life/AD&D \$ 🖓 Dependent Life \$                            |   |              |  |   |  |  |  |                                    |  |                                      |
| Life Beneficiary (Full Name)   |   |              |  |   |  | Relationship   |  | %                                  |  |                                      |
| Life Beneficiary (Full Name)   |   |              |  |   |  | Relationship   |  | %                                  |  |                                      |
| Life Beneficiary (Full Name)   |   |              |  |   |  | Relationship   |  |                                    | %  |                                      |
| Life Beneficiary (Full Name) Relationship  |   |              |  |   | ıship  |  |  | %                                  |  |                                      |

| 7 DECLINATION OF COVERAGE (complete th            | is section if any coverage is to be declined by you or your eligible dependents.) |
|---|---|
| Declining Medical coverage for:                   | Reason: 🗅 Other group coverage through this employer 🏼 Individual Coverage        |
| □ Self □ Spouse □ Domestic Partner □ Dependent(s) | □ Other group coverage by another group ( <i>i.e. spouse's employer</i> ) □ Other |
| Declining Dental coverage for:                    | Reason: 🖵 Other group coverage through this employer 📮 Individual Coverage        |
| □ Self □ Spouse □ Domestic Partner □ Dependent(s) | □ Other group coverage by another group ( <i>i.e. spouse's employer</i> ) □ Other |
| Declining Vision coverage for:                    | Reason: 🗅 Other group coverage through this employer 🏼 Individual Coverage        |
| □ Self □ Spouse □ Domestic Partner □ Dependent(s) | □ Other group coverage by another group (i.e. spouse's employer) □ Other          |

#### **STOP AND READ CAREFULLY.**

The available coverages have been explained to me by my employer. I have been given the chance to apply for the available coverages. I have decided not to enroll myself and/or my dependent(s).

By declining coverage I acknowledge that my dependents and I may have to wait to be enrolled until the next Open Enrollment period or qualifying event. Additionally, by signing below I certify that the reason I am declining coverage is accurate as indicated by the check marks above.

## Employee Signature Date (SIGN ONLY IF DECLINING COVERAGE. IF SIGNED IN ERROR, PLEASE CROSS OUT AND INITIAL.)

#### 8 ACCEPTANCE OF COVERAGE (signature required.)

THE USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION: I acknowledge and understand that health care providers may disclose health information about me or my dependents to Health Net Entities, the SafeGuard Entities and/or Fidelity Entities. Health Net Entities, the SafeGuard Entities and/or Fidelity Entities use and may disclose this information for purposes of treatment, payment and health plan operations, including but not limited to, utilization management, quality improvement, disease or case management programs. Health Net's Notice of Privacy Practices is included in the evidence of coverage or certificate of insurance for coverage underwritten by Health Net Entities. I may also obtain a copy of this Notice on the website at www.healthnet.com or through the Health Net Customer Contact Center.

**NOTICE:** For your protection, California law requires the following to appear on this form. Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

## California law prohibits an HIV test from being required or used by health insurance companies as a condition of obtaining health insurance coverage.

**ACKNOWLEDGEMENT AND AGREEMENT:** I understand and agree that by enrolling with or accepting services from the Health Net Entities, the SafeGuard Entities and/or the Fidelity Entities, I and any enrolled dependents are obligated to understand and abide by the terms, conditions and provisions of the Plan Contract or Insurance Policy. I have read and understand the terms of this Application and my signature below indicates that the information entered in this Application is complete, true and correct, and I accept these terms.

BINDING ARBITRATION AGREEMENT: Subject to the terms of the Plan Contract or Insurance Policy (which may prohibit mandatory arbitration of certain disputes if the Plan Contract or Insurance Policy is subject to ERISA, 29 U.S.C. section 1001, et seq.), I, the Employee, understand and agree that any and all disputes or disagreements between me (including any of my enrolled family members or heirs or personal representatives) and the Health Net Entities, the Safeguard Entities and/or the Fidelity Entities, regarding the construction, interpretation, performance or breach of the Plan Contract or Insurance Policy, or regarding other matters relating to or arising out of my Health Net Entities, the Safeguard Entities and/or the Fidelity Entities membership, whether stated in tort, contract or otherwise, and whether or not other parties such as health care providers, or their agents or employees, are also involved, must be submitted to final and binding arbitration in lieu of a jury or court trial. I understand that, by agreeing to submit all disputes to final and binding arbitration, all parties, including the Health Net Entities, the Safeguard Entities and/or the Fidelity Entities, are giving up their constitutional right to have their dispute decided in a court of law before a jury. I also understand that disputes that I may have with the Health Net Entities, the Safeguard Entities and/or the Fidelity Entities involving claims for medical malpractice are also subject to final and binding arbitration. A more detailed arbitration provision is included in the Plan Contract or Insurance Policy. My signature below indicates that I agree to submit any dispute to binding arbitration.

#### Employee Signature

Date

"Plan Contract" refers to the Health Net of California, Inc. and/or SafeGuard Health Plans, Inc. Group Service Agreement and Evidence of Coverage; "Insurance Policy" refers to Health Net Life Insurance Company, SafeHealth Life Insurance Company, and/or Fidelity Security Life Insurance Company Group Policy and Certificate of Insurance. Please contact the Health Net Customer Contact Center at the toll free numbers below should you need assistance in completing this form or if you have questions about your coverage:

| English    | 1-800-361-3366 |
|------------|----------------|
| Cantonese  | 1-877-891-9050 |
| Korean     | 1-877-339-8596 |
| Mandarin   | 1-877-891-9053 |
| Spanish    | 1-800-331-1777 |
| Tagalog    | 1-877-891-9051 |
| Vietnamese | 1-877-339-8621 |

If you have questions about your dental or vision coverage, please call:

| Dental | 1-800-880-8113 |
|--------|----------------|
| Vision | 1-866-392-6058 |

If you have questions about your physician or physician group, call your physician group directly or contact Health Net Provider Services at 1-800-641-7761.

You can use your copy of the Health Net enrollment form as your temporary ID card until you receive your permanent ID card.

#### HMO, HMO Silver Network, Salud con Health Net HMO, SELECT, ELECT Open Access, EPO Dental HMO Enrollees: Participating Physician Group (PPG), Primary Care Physician (PCP) and Dental Provider Selection.

Please note, if you do not select a participating physician group, Primary Care Physician, or Dental Provider for yourself and each of your eligible dependents, a physician group, Primary Care Physician, and Dental Provider will be selected for you.

#### Emergency and Urgently Needed Care

- If your situation is life threatening or an emergency: Call 911 or go to the nearest Hospital.
- If your situation is not so severe: If you cannot call your Primary Care Physician or physician group, or you need medical care right away, go to the nearest hospital or medical center.
- If you are outside your physician group's service area: Go to the nearest hospital, medical center or call 911. In all cases, contact your Primary Care Physician or physician group as soon as possible to inform them about your condition.

#### **PPO, FLEX NET Enrollees:**

Emergency and Urgently Needed Care

#### • If your situation is life threatening or an emergency:

Call **911** or go to the nearest hospital. Please call the appropriate number within 48 hours of being admitted,

or as soon as possible.

#### **PRE-CERTIFICATION**

You the member are responsible for obtaining certification for certain services. Please check your plan certificate for a list of services requiring pre-certification.

#### For pre-certification, please call 1-800-977-7282

#### Pre-existing Conditions and Creditable Coverage

Your coverage under the PPO, EPO and Flex Net benefit plans may be subject to pre-existing condition limitations for a maximum period of six months from the effective date of your enrollment. In accordance with state and federal law, Health Net Life Insurance Company will credit any prior coverage that you document at the time you apply to enroll in PPO, EPO or FLEX NET, provided the prior coverage qualifies as "creditable coverage" as defined under federal and state law. Creditable coverage will be applied to offset (in part or whole) the preexisting condition limitation, which may apply to your coverage under this policy. If you're unable to provide documentation of bona fide creditable coverage at enrollment time, Health Net

Life Insurance Company may provide assistance in obtaining the necessary documentation upon request. Note: Prior coverage, which is interrupted by a period of 63 days (or 180 days if your previous employer terminated the coverage) or more, does not qualify as creditable coverage.

#### **Disabling Conditions:**

If you or your family member were disabled as of the date of termination of coverage with a prior health insurer and the loss of coverage was due to the termination of the employer's insurance policy, you may be entitled to an extension of health benefits according to California Insurance Code section 10128. Under this law, the prior insurer retains responsibility until whichever of the following occur first: (a) the member is no longer totally disabled; (b) the maximum benefits of the prior insurer's coverage are paid; or (c) a period of 12 consecutive months has passed since the date coverage ended with prior insurer.

#### **Products/Entities:**

Health Net of California, Inc. offers the following products: ELECT Open Access, HMO and SELECT POS.

Health Net Life Insurance Company offers the following products: EPO, Flex Net, PPO, Salud con Health Net EPO & PPO, Life and AD&D insurance.

SafeGuard Health Plans, Inc. offers the following products: Dental HMO (DHMO) and DHMO Ortho Rider.

SafeHealth Life Insurance Company offers the following products: PPO Dental, Indemnity Dental, Indemnity Ortho Rider.

Fidelity Security Life Insurance Company offers the following products serviced by EyeMed Vision Care, LLC: PPO Vision.

#### **Declination of Coverage:**

If you decline coverage for yourself or an eligible dependent because of coverage under other health insurance and you lose that coverage, or, if you acquire a new dependent due to marriage, birth, adoption, or placement for adoption, you and your dependent may be eligible for special enrollment rights. You must request special enrollment within 30 days of the loss of coverage or acquisition of a new dependent.

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