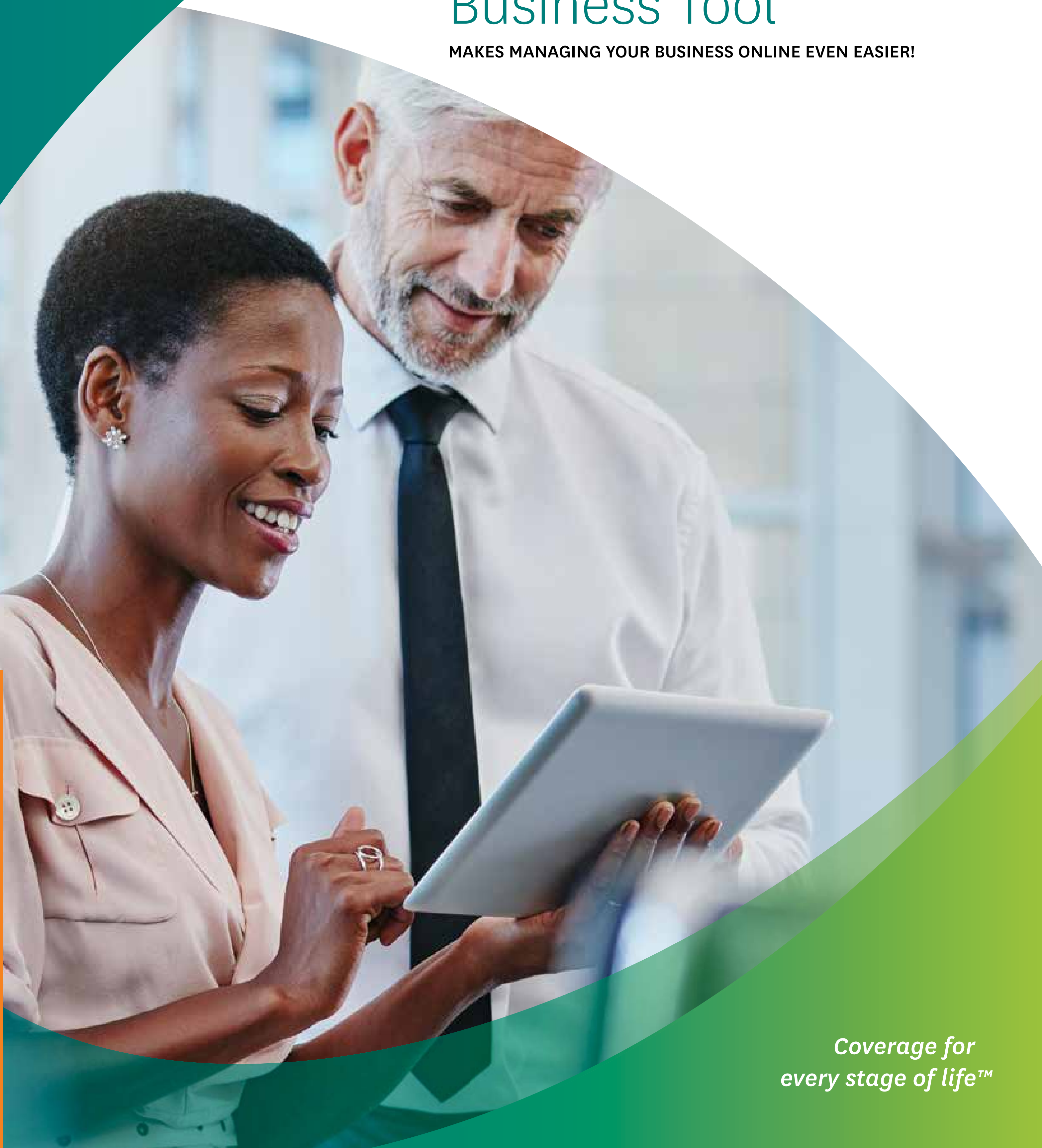
Health Net

Health Net of California, Inc. (Health Net)
Health Net Life Insurance Company

Broker Book of Business Tool

MAKES MANAGING YOUR BUSINESS ONLINE EVEN EASIER!



BROKER COMMUNICATIONS

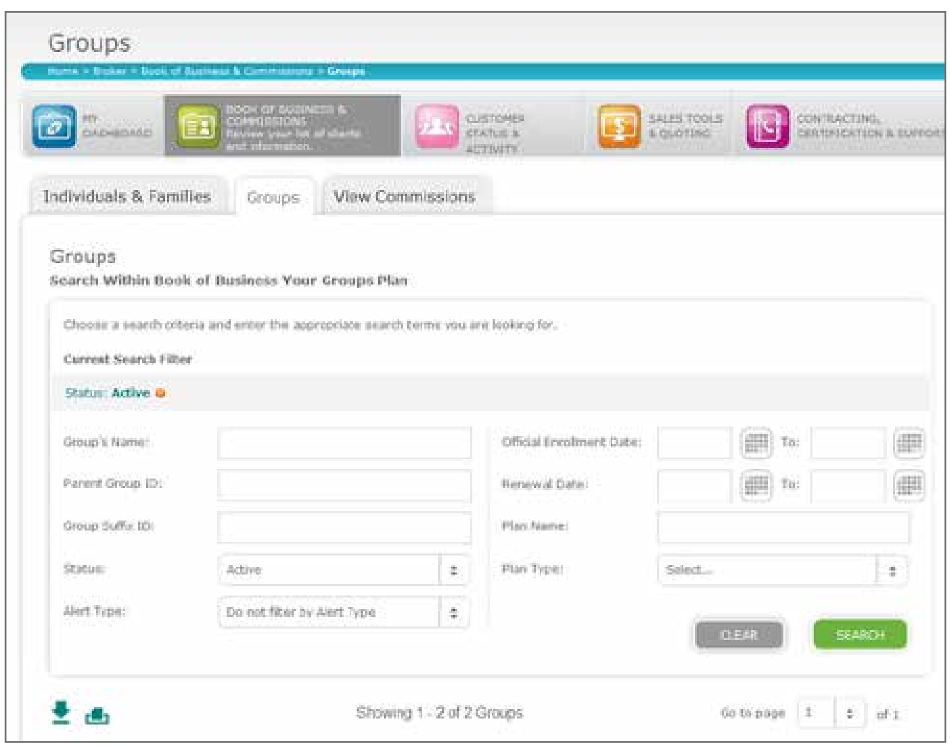
Coverage for every stage of life™

Simple to Use, Easy to Understand

It's easy to view your Health Net business in ways that work for you. With user-friendly search features, you'll save time by going straight to the information you need – right when you need it. Start using our Broker Book of Business tool today:

- Log in to your broker account at **www.healthnet.com**.
- Click on *Book of Business & Commissions* in the navigation bar spanning across the page.
- From here, you can click one of two tabs: *Groups* or *View Commissions*.

Your Book of Business is available online. We know it can be challenging to manage your accounts. Our Book of Business feature gives you the tools you need to make doing business easier. And best of all, you get results quickly and conveniently.



1 Search options

Choose your search option to view your group client status.

- Group name
- Parent group ID
- Group suffix ID
- Status (use drop-down menu)
- Alert type (use drop-down menu)
- OED (official enrollment date)
- Renewal date
- Plan name
- Plan type (use drop-down menu)

2 At any time, you can select this icon to save your search results directly into a Microsoft Excel file.

3 At any time, you can select this icon to print your search results.

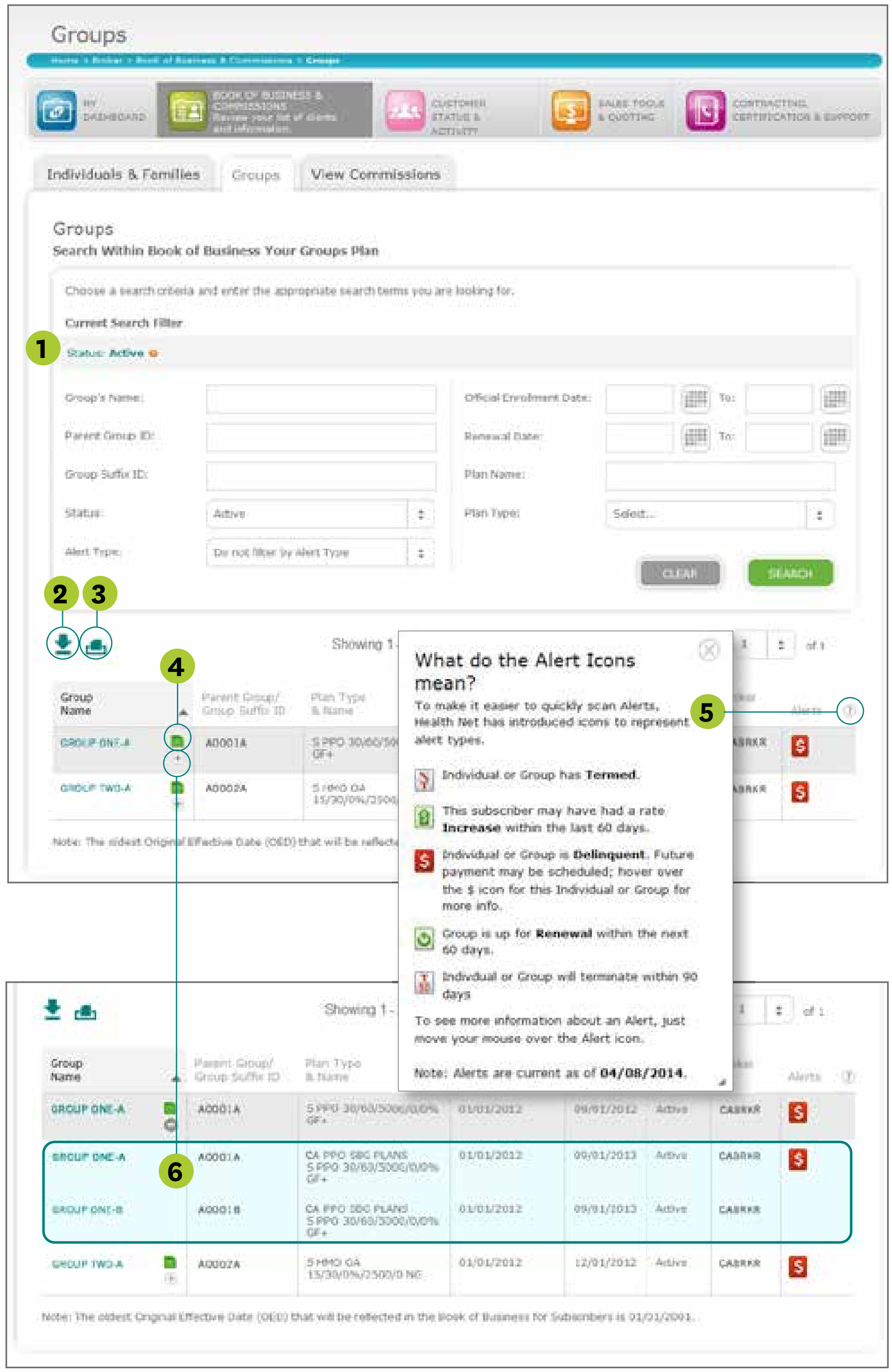
4 Select this link to download an Excel spreadsheet containing the subscriber details for *all* active subscribers in *all* group suffixes tied to the parent group. You can then sort/save/print the data.

5 Alerts legend helps you understand what each of the Alert icons means.

6 Selecting the plus (+) icon on the parent group will expand to show you the group suffixes.

Search results

Sort your results based on your business need – by group name, parent group ID, group suffix ID, OED, renewal date, status – whatever you prefer.



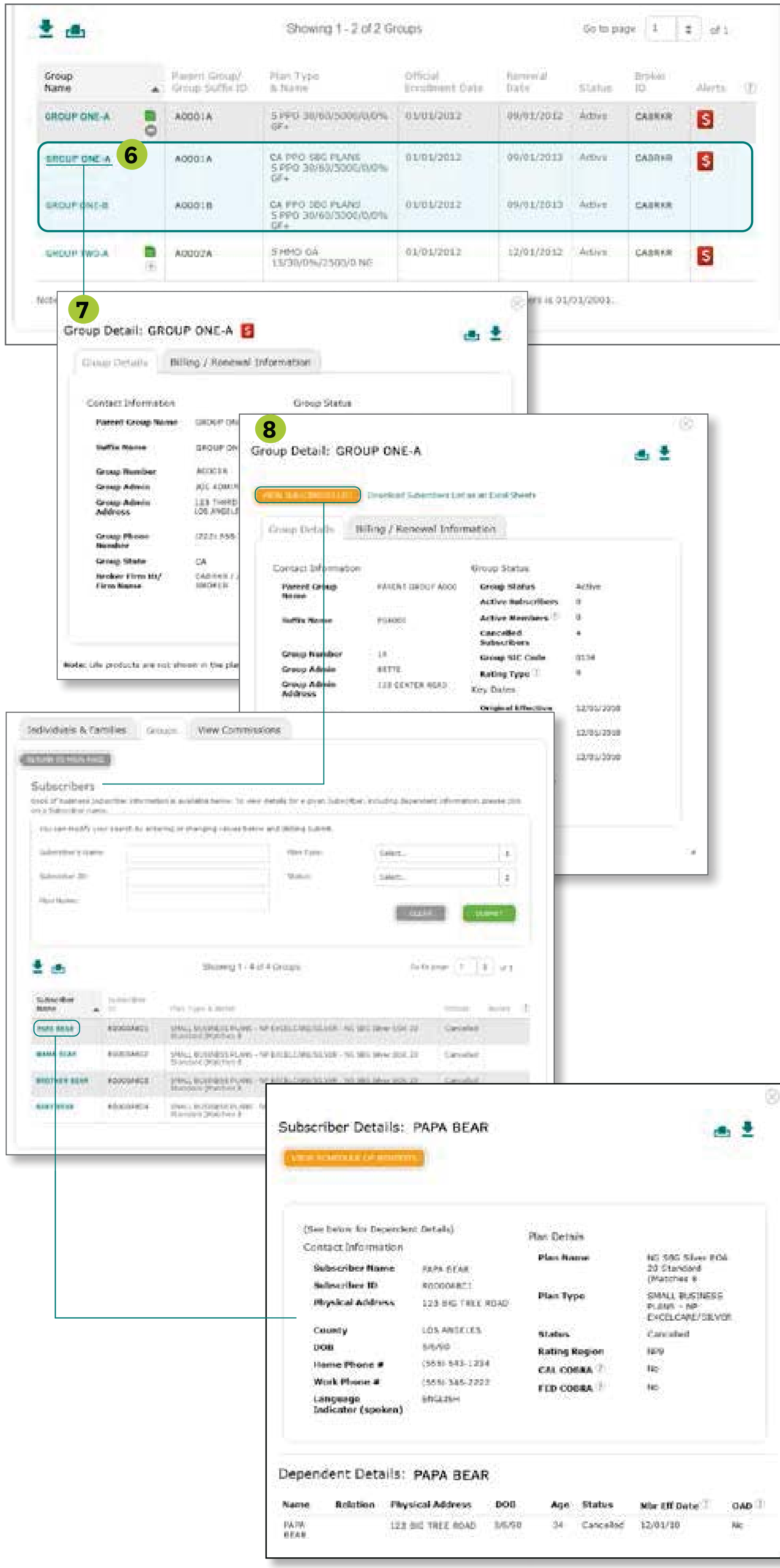
7 Group Details tab

Your search results come up quickly and are easy to read. Then just click on a group name to get the demographic detail for each group. The group details tab includes:

- Group number
- Group administrator
- Group administrator and billing addresses
- Group state
- Cancellation date
- Group status
- Active subscribers/members
- Cancelled subscribers

8 View Subscriber List

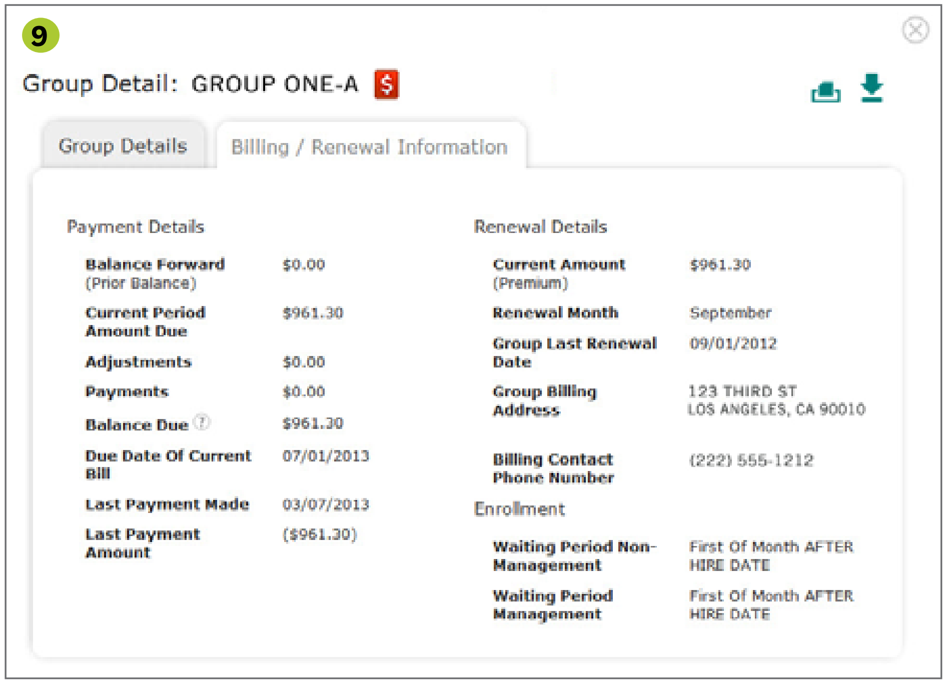
Click on View Subscribers List to see all of the group's subscribers. Then click on the subscriber's name to view their details, including their dependents.



9 Billing / Renewal Information tab

Click this tab to find payment information, including:

- Due date
- Amount due
- Balance due
- Last paid date
- Last payment made
- Current premium (shown at a group suffix level)
- Original effective date (OED)
- Waiting period



Delegate various levels of access to brokers registered under your firm's ID

Set up and delegate which areas of your Book of Business you want your brokers to have access to in order to help them manage their accounts. To set up your brokers, go to View and Manage Accounts > Manage Broker Accounts. The brokers who you have registered using your association ID number, will be displayed.

Select the broker name you are allowing or denying access for and check the roles you are delegating:

- New Business Quote & Proposal (SBG)
- New Business Quote Activity (SBG)
- Quoting Profile/Underwriting (SBG)
- Renewal Quote Activity (SBG)
- SBG Renewals
- Book of Business
- View Book of Business Commission Data
- 51–100 Group New and Renewal Quoting

Don't Wait.

Call your Health Net representative today for more information about our Broker Book of Business tool available at www.healthnet.com. It's one more way Health Net continues to make doing business with us even easier!

Not registered?

Go to **www.healthnet.com/broker** and click on *Register* to set up your secure user account.

Once registered, start using the Broker Book of Business tool and all of the useful services available at www.healthnet.com.

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