Health Net Broker Portal Overview for California Individual & Small Business Group





July 2016



Welcome Brokers!

You are a part of Health Net and we want to provide you with tools that help you every step along the way.

Within this presentation, we have compiled useful information about our *Broker Portal* that will support you on your journey within Health Net and help answer any questions you may have. You have user-friendly features at your fingertips that save you time and get the results quickly and conveniently. We know it can be challenging to manage your individual and group accounts, so this should make it simple to use and easy to understand.

Not registered yet? Go to www.healthnet.com/broker, and click on *Register* to set up your secure user account. You can also contact your account executive or Broker Services for assistance.

It's one more way Health Net continues to make doing business with us even easier!



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HealthNet.com



Offering digital solutions to you, our broker partners, enabling your ability and find the information needed quickly and better serve Health Net's customers.

The Broker portal is accessible from the HealthNet.com home page on the top navigation, leading to the pre-login broker portal landing page.

- Click here if you want to be contracted with Health Net.
- Click here to register and create your account with us.
- C. Log in to the broker portal (if you are already registered with us.)

Account Profile Management – Manage My Account

Health New Brokers	ť	(MY)	LOG OUT	CONTACT US SEARCH ProviderSearch Website Accessibilit
Broker Inform	ation	Televentine		
My Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Support
Manage My Account	Communication Prefe	erences View & Mar	nage Broker Accoun	ts
BROKER INFORMATION	CHANGE EMAIL ADDRESS	CHANGE PASSWORD PA	CHANGE SSWORD HINT	CHANGE SIGN-IN SEAL
Welcome, Bob Br Broker ID: User Name: Email: Association ID: Brokerage Firm Name:	oker Bob Broker			UPDATE MY INFORMATION
Account Status: Brokerage Firm Inform	Active ation : 1111 Somewhere B	lvd,		
	Anywhere, st, zip			

Broker account management profile. Click on *My Accounts* at the top of the page to reach this section:

Health Net

- A. This section provides information to manage your personal account and your broker information. Update personal information, view brokerage firm information, license information and renewal notification updates.
- B. Change email address, change password, change password hint, change sign-in seal.
- C. Click here to search for providers by location, provider name/ID or plan/network.

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Account Profile Management – Communication Preferences: Change Health Net Emails

	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Suppor
Manage My Accou	nt Communication Prefere	ences View & Man	age Broker Accounts	
CHANGE HEALTH	NET EMAILS CHANGE DO		FERENCES	
Request Healt	h Net Emails			
1. Change Health Ne	t Emails 2. Change Health Net	Emails Confirmation		
I would like to rece	ve Sales and Marketing email notificati fications for Plans for Individ	ons from Health Net. Iuals and Families	Quic	k Links
I would like to opt-i will still be sent if this	n to receiving status notification emails option is not selected.	. Confirmation and denial me	essages Key Col Forms a	ntacts for Brokers and Brochures
I would like to receive	application status notification emails		View Cu View Cu	irrent Commissions istomer
Batched - Applicati changes: pending, with	on status emails will be sent out daily a ndrawn, approved, canceled.	t 5.00 PM for the following s	tatus Coverage IFP Acti	ge Information vity History
	ication status emails will be sent in rea	l time.	Quoting	newais Tools
Real Time - All app				

Communication Preferences is the next tab under *My Account where* you are able to:

- A. Change Health Net email preferences, request emails and receive status notifications.
- B. Opt in or out of Health Net communication. Opt in to batched or real time application status updates.

Account Profile Management – Communication Preferences: Change Document Delivery Preference

My Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Suppor
Manage My Account	Communication Prefe	erences View & Mana	age Broker Accounts	
Change Health Ne	ent Delivery Drefere			
Select your preferred doo	ument delivery method below.	nces		
1. Document Delivery I	Preferences 2. Verification	3. Confirmation		
Document De	elivery Preferences (<u>?</u>	Quick Secure Me Key Conta	Links essaging ects for Brokers
Commission	Statements / EFT Stateme	nts	Forms and View Curr View Cust Coverage	l Brochures ent Commissions omer Information
Delivery Preference	ce: Online — Mai	il (USPS)	IFP Activit SBG Rene Quoting T	y History wals ools

Once again in the *Communication Preferences* tab:

- A. You can change your document delivery preferences.
- B. Document delivery can be set to online or mail for your commission statements.
 Make sure to verify and confirm your selection.



Account Profile Management – View & Manage Broker Accounts

	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Support
Manage My Accoun	t Communication Pre	eferences View & Ma	nage Broker Accounts	
Welcome, Bob Broker ID: User Name: Email: Association ID: Brokerage Firm Name:	Broker	Brokerage Firm Information : 1111 Somewhere Blvd, Anywhere, st, zip		
No search results were f	ound for your search. Please try	again.	Qui Secu Key (ick Links re Messaging Contacts for Brokers
Broker Info			Key (Form View View	Contacts for Brokers s and Brochures Current Commissions Customer
Bob Broker 1111 Somewhere Blvd, Anywhere, st, zip			Cove IFP A SBG	ctivity History Renewals
Broker/Associate	List		Quot	ing roois
La Web Account Fi	st Name, rst Name User Type	DOI / Phone Lic Exp Date S	itatus	
Page 0 / 0				

View & Manage Broker Accounts is the third tab under My Accounts where brokers can view and manage personal information, broker/ associate list and set up access for new brokers:

- A. From *Manage Broker Accounts*, you can create new users, delegate features and disable users on the account.
- B. Make sure you click to create a new user at the bottom.



Account Profile Management – View & Manage Broker Accounts*(continued)*

A Web Account	Last Name, First NameUser Type	Phone	DOI / Lic Exp Date Status
bbroker	Contracted Broker Associate	999 999 9999	Active
Cbroker	Contracted Broker Associate	999 999 9999	Active
Abroker	Contracted Broker Associate	999 999 9999	Active

Still under Manage Broker Accounts from the previous page, you will see the following after clicking create user:

- Broker/Associate list information with web account name, username, user type, phone number, license information, and status.
- Allow/deny features: Click on the web account name to open specified account, and delegate features and access to the user.
- C. Delete or disable users on the account then update information.

Manage Broker





My Dashboard – View Member Coverage

My Dashboard Home > Broker > My Dashboard >	- View Membe	r Coverage		
ly Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Support
COMMITMENT TO SUCC Large Group Enhanced Choice F Defined Contribution Solution for and Affordability	ESS Portfolio choice Leam more	B My Alu Plans for Delinque	erts Individuals & Families Gro nt Payments Gro	ups
View Member Coverage View Member Cov Enter the member's HN ID# v	e Find a Marketpla Yerage with effective date, or their la	ce Subscriber ID	D Quick Secure Me Key Contar	Links ssaging ts for Brokers Brochuras
Health Net ID Number: Effective Date in Current Group: (mm/dd/yyyy)	5/10/2016		Quote Indi IFP Activity Small Grou SBG Renew	in commissions vidual and Family Plans / History ip Quote sal
Last Name: Date Of Birth: (mm/dd/yyyy)			E Tour ti Portal	ne New Broker
		CLEAR LOOK U	Learn all a Portal by t View the to	bout the new Broker aking our Site Tour. our now

This is the Dashboard you will always see first after logging in to the broker portal:

- A. Rotating broker news carousel
- B. Alerts specific to you and your Book of Business
- C. Existing and onboarding member lookup capability at your fingertips
- D. Quick Links to frequently accessed features including *Forms and Brochures*
- E. Portal tour for newly registered brokers



Book of Business – Individuals & Families

y Dashboard	Book of Business & Commissions	Customer Status Activity	& Sales Tool Quoting	ls and (Contracting, Certification & Supp
ndividuals & Famil	lies Groups View Co	mmissions			
Plans for Indiv	iduals & Families				
Book of Business inform information, please click	nation regarding Plans for Individuals < on a Subscriber name.	& Families is availabl	e below. To view details	for a given Subscribe	er, including dependen
You can modify your	search by entering or changing value	s below and clicking	Submit.		
You can modify your : Status: Active &	search by entering or changing value	s below and clicking	Submit.		
You can modify your : Status: Active & Subscriber Name:	search by entering or changing value	s below and clicking Oric Dat	Submit. inal Effective	To	
You can modify your : Status: Active & Subscriber Name: Subscriber ID:	search by entering or changing value	es below and clicking Orig Dat	Submit. inal Effective :: Effective Date:	To	
You can modify your : Status: Active & Subscriber Name: Subscriber ID: Plan Name:	search by entering or changing value	es below and clicking Orig Dat Plar Can	Submit.	To	
You can modify your : Status: Active 2 Subscriber Name: Subscriber ID: Plan Name: Plan Type:	search by entering or changing value	es below and clicking s Orig Dat Plar Can \$tal	Submit. inal Effective :: Effective Date: :: :ellation Date: us:	To	
You can modify your : Status: Active @ Subscriber Name: Subscriber ID: Plan Name: Plan Type: Alert Type:	search by entering or changing value	es below and clicking Orig Dat Plar Can \$ Stat \$ Note Exch set	Submit. inal Effective :: Effective Date: :: cellation Date: us: .: .: .: .: .: .: .: .: .:	To To To Ctive	

The broker Book of Business tab provides you with a variety of member information at your finger tips:

- A. Individual & Families tab:
 - For individuals and family members, on and off exchange, including onexchange members in a pending status.
- B. Filters enable more precise searching capabilities by:
 - Subscriber ID & name
 - Plan & alert type
 - Original effective date
 - Plan effective date
 - Status
- C. Status of member:
 - Status auto-defaults to Active.
 - Select status of member by choosing from dropdown list then click *Search*.

Book of Business – Individuals & Families (continued)

•	B	Showing 1 - 25 of 2	25 Members	C	Go to pag	je 1	\$ of 1
Subscriber Name	Subscriber	Plan Type & Name	Official ⑦ Enrollment Date	Plan Effective Date/ Cancellation Date	Status	Broker ID	Alerts 🕐
Smith, John	R000001	COMMUNITYCARE HMO EXCHANGE/ CA I CC HMO SVR 73 EX	01/01/2016	01/01/2016	Active	AH813	5
Smith, Joe	R000002	COMMUNITYCARE HMO EXCHANGE/ CA I CC HMO SVR 73 EX	01/01/2016	01/01/2016	Active	AH813	S
Smith, Jane	R000003	COMMUNITYCARE HMO EXCHANGE/ CA I CC HMO SVR 94 EX	01/01/2016	01/01/2016	Active	AH813	S

Search results for individuals that can be sorted by columns, downloaded or printed:

- A. Download excel file or print results.
- B. Show number of members on current page.
- C. Jump to a specific page.
- D. List of subscriber names.
- E. Payment has not been received for past-due bill (to see a full description of icons/alerts, see slide 45).

Note: To find specific information on subscribers, click on the subscriber's name. Details of subscriber will then populate. See next slide.

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Book of Business – Individuals & Families: Subscriber Details

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Subscriber Details: S			📥 🛓
VIEW SCHEDULE OF BENEFITS	Download Evidence Of	Coverage as a PDF documer	nt)
G Subscriber Details	Dependent Details	Billing / Rate / Re	newal Information
Contact Information		Subscriber Status	
Subscriber Name	Smith John	Status	Active
Subscriber ID		Plan Type	
Physical Address	1111 Somewhere Blvd,		COMMUNITYCARE HMO EXCHANGE
	Anywhere, st, zip	Plan Name	CC HMO SVR
Billing Address	1111 Somewhere Blvd, Anywhere, st, zip	Medical Plan Codes	73 EX
County	Somewhere County	Ancillary Products	
DOB	01/01/1950	Key Dates	
Age		Original Effective	02/01/2016
Home Phone		Date	
Work Phone		Plan Effective Date	02/01/2016
Number		Cancellation Date	

Subscriber Details allows you to drill-down to view specific member details:

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A. View the Schedule of Benefits for this subscriber based on current plan.

B. Download the available
 Evidence of Coverage (EOC)
 in PDF form.

- C. Subscriber details such as:
 - Subscriber name
 - ID
 - Address
 - Status
 - Plan type
 - Effective dates
 - Physical address
 - Billing address
 - County of subscriber

Book of Business – Individuals & Families: Dependent Details

Ibscriber De	tails: SMITH JOHN	Of Coverage	as a PD	F document)		≞ ±		
Subscriber Details Dependent Details Billing / Rate / Renewal Information								
Name	Relation Physical Address	DOB	Age	Status	Mbr Eff Date	OAD 🗉		
Smith, Jane	1111 Somewhere Blvd, Anywhere, st, zip	01/01/2000	16	Active	08/01/15	No		
Smith, Joe	1111 Somewhere Blvd, Anywhere, st, zip	01/01/2001	15	Active	08/01/15	No		
Smith, Jill	1111 Somewhere Blvd, Anywhere, st, zip	01/01/2002	14	Cancelled	08/01/15	No		

The Dependent Details tab shows all dependents associated with subscriber.

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- A. Detailed information regarding the dependent is listed. View the name, relation, age, status, date of birth and effective date. A dependent is defined as:
 - Policyholder's legally married spouse or Domestic Partner as defined by law.
 - Policyholder's child who is:
 (a) under the age of 26;
 - (b) over the age of 26
 - Incapable of self sustaining employment by reason of physical or mental disability incurred prior to attainment of age 26.
 - A person who is chiefly dependent upon the policyholder or policyholder's spouse or domestic partner for support.

Book of Business – Individuals & Families: Billing/Rate/Renewal Information



This third tab associated with the specific subscriber is the Billing/Rate/Renewal tab and includes specific member details regarding:

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- A. Invoice & Payment Details include:
 - Adjustments
 - Due dates
 - Balances
 - Current period amounts
 - Paid-through dates
- B. Billing & Rate Details include:
 - Bill type
 - Current and last premium
 - % of rate change
 - Payment method
 - Consolidated billing

Note: Updates from the operating system can be between 1–2 days.



Book of Business – Group Customers

y Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Supp
individuals & Famil	lies Groups View C	Commissions		
Groups				
Search Within Boo	k of Business Your Groups	Plan		
Note: Renewals-related	functionality is accessible via the	Customer Status & Activity	section in the top navigation.	
Choose a search crite	ria and enter the appropriate sear	ch terms you are looking for.		
Choose a search crite	ria and enter the appropriate sear er	ch terms you are looking for.		
Choose a search crite Current Search Filt Status: Active &	ria and enter the appropriate sear er	ch terms you are looking for.		
Choose a search crite Current Search Filto Status: Active @ Group's Name:	eria and enter the appropriate sear er	ch terms you are looking for. Official Enra Date:	ollment	То:
Choose a search crite Current Search Filt Status: Active & Group's Name: Parent Group ID:	er and enter the appropriate sear	ch terms you are looking for. Official Enro Date: Renewal Da	ollment	To:
Choose a search crite Current Search Filt Status: Active a Group's Name: Parent Group ID: Group Suffix ID:	eria and enter the appropriate sear	ch terms you are looking for. Official Enro Date: Renewal Da Plan Name:	ollment	To:
Choose a search crite Current Search Filt Status: Active & Group's Name: Parent Group ID: Group Suffix ID: Status:	eria and enter the appropriate sear er	ch terms you are looking for. Official Enro Date: Renewal Da Plan Name: \$ Plan Type:	ollment	To:

Now switching over to show you the Book of Business tool for your Groups:

- A. Use the Current Search Filter for a more precise search. Search employer group customers by:
 - Parent group ID
 - Group suffix ID
 - Status
 - Alert type
 - Official enrollment date
 - Renewal date
 - Plan name and plan type

Note: A list of active groups will populate under the search filter without having to enter any search criteria.

Book of Business – Group Customers Results

		Showing 1 - 6 of 6 G	Broups		Go to pag	e [1] ;	of 1 C
Group Name	Parent Group/ Group Suffix ID	Plan Type & Name	Official Enrollment Date	Renewal Date	Status	Broker ID	Alerts 🕐
DOMINIC'S	A0001A	CA S WC HMO GLD 30 INF	12/01/2015	12/01/2015	Active	AH001	5
(WHOLECARE HMO GOLD \$3							
DOMINIC'S (SC HMO GOLD 30 + INF	A0001B	SMALL BUSINESS PLANS - NP SMARTCARE/BRONZE CA S SC HMO GLD 30 INF	12/01/2015	12/01/2016	Active	AH002	\$
DOMINIC'S (WHOLECARE HMO GOLD \$3	A0001C	SBG HMO WHOLECARE CA S WC HMO GLD 30 INF	12/01/2015	12/01/2016	Active	AH003	\$
LS: DOMINIC'S (SALUD Y MAS GOLD	A0001D	CA-LATINO SBG SALUD HMO SIMNSA ACCESS CA S SAL HMO GLD 30 INF	12/01/2015	12/01/2016	Active	AH004	\$

Search results for groups that can be downloaded or printed:

- A. Download an excel file version or print results.
- B. Show number of groups.
- C. Jump to a specific page.
- D. View an alert noted on the group which can be: group is delinquent, to renew within the next 60 days, group has terminated within the last 60 days, or group rate will increase within the next 60 days.

Note: To see a full description of icons/alerts, see slide 45.



Book of Business – Group Customers: Group Details

Group Detail: Manag	gement Group		G (• • •)
A VIEW SUBSCRIBERS LIST	B Download Subscribers List a	as an Excel Sheet	
D Group Details Bil	ling / Renewal Inform	nation	
Contact Information		Group Status	
Parent Group	Management Care	Group Status	Active
Name	Management Group	Active Subscribers	2
		Active Members 🕐	4
Suffix Name	Management Group	Cancelled Subscribers	0
		Group SIC Code	
Group Number		Rating Type 🕐	R
Group Admin		Key Dates	
Group Admin Address	1111 Somewhere Blvd, Anywhere, st, zip	Original Effective Date	12/01/2015
Group Phone Number	(999) 999-9999	Parent Group Effective Date	12/01/2015
Group State	CA	Suffix Effective	12/01/2015
Broker Firm ID/ Firm Name		Cancellation Date	
Note: Life products are not sh	nown in the plan options.		

Group details, demographic / plan status information and lists:

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- A. Click to view active subscribers.
- B. Action to download into excel sheet with option to print list.
- C. Print and download subscriber information.
- D. Group details include contact information, status of the group/members/ subscribers, and key dates.

Book of Business – Group Customers: Subscribers List

y Dashboard	Book of Busin Commissions	ness & Cu Ac	stomer Status & tivity	Sales Tools and Quoting	Contracting, Certification & Support
ndividuals & Famili	es Groups	View Comm	issions		
ETURN TO MAIN PAGE					
Book of Business Subscri Subscriber name.	ber information is av	vailable below. To vi	ew details for a given Sub	oscriber, including dependent	information, please click on a
You can modify your s	earch by entering or	changing values be	low and clicking Submit.		
Subscriber's Name:			Plan Type:	Select	÷]
Subscriber ID:			Status:	Select	\$
Plan Name:				CLEA	
± .		Showing 1	- 2 of 2 Groups	Go t	o page 1 🗘 of 1
	Subscriber ID	Plan Type & Nar	ne		Status Notes 🕐
Subscriber Name					
Subscriber Name Broker, Sam	R000001	SMALL BUSINESS	PLANS - NP SMARTCARE	/BRONZE	Active

View details about *Subscribers List* as seen on previous slide:

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- A. Further narrow by applying filters such as plan type or status.
- B. Print and download subscriber information.

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Book of Business – Group Customers: Billing/Renewal Information



This second tab associated with the specific group is for Billing and Renewal Information:

- A. Action to view subscriber list.
- B. Review the billing/payment details and renewal details.
- C. Under Payments Details, find the balance forward, payments and adjustment information.
- D. Under Renewal Details, find group renewal dates, billing address, contact, and waiting period information.
- E. Under Enrollment, find waiting periods.

Book of Business – View Commission Statements: Current Reports and Statements



Broker Reports and Commission Statements:

Health Net®

- A. Current reports and statements – PDF and CSV forms are listed here.
- B. <u>IFP How to read your</u> <u>commission statement</u> link and <u>Group – How to read your</u> <u>commission statement</u> link.
- C. View historical statements up to 18 months under archived reports.



Customer Status & Activity – View Membership Coverage

View Customer Coverage Information Home > Broker > Customer Status & Activity > Member Cov A fo > View Customer Cov	versue Tefermation
My Dashboard Book of Business & Customer State Commissions B	us & Sales Tools and Contracting, Quoting Certification & Support
Member Coverage Information IFP Support Group Su	upport
View Member Coverage Please enter the policy ID or last name and date of birth:	Quick Links Secure Messaging Key Contacts for Brokers Forms and Brochures View Current Commissions
Last Name:	Quote Individual and Family Plans IFP Activity History Small Group Quote and Proposal SBG Renewals
Effective Date in Current 4/15/2016 Group: (mm/dd/yyyy)	SUBMIT

Customer eligibility lookup capability:

- A. Customer Status & Activity tab
- B. Under the *Customer Status & Activity* tab, you can:
 - View member coverage information
 - Access IFP support
 - Access Group support
- C. View member coverage by:
 - Entering the Health Net member ID#
 - Last name
 - Date of birth
 - Effective date

Note: Member information is more comprehensively listed in the *Book of Business* as well as here.

Customer Status & Activity – Member Coverage Information: View Customer Coverage Information

Home > Broker	r > Customer Statu			view custo		
y Dashboa	rd	Book of Bus Commissior	siness & ns	Custome Activity	er Status &	Sales To Quoting
Member C	overage Inf	ormation	IFP Support	Gro	oup Support	Medicar
ARCH AGAIN						
VIEW COVERAG	CUSTOMER		GET COVERAGI DOCUMENTS	E		
\geq						
Mem	ber Eligib	oility				
(Eligibil	ity is current as	of last business	aday.)			
(Eligibil All infor change Health I	ity is current as mation provider at any time wit Net certificate o	of last business d herein, includi hout notice. For f coverage.	s day.) Ing but not limited the specific term	l to benefit s of covera	information, is s ge, please refer	subject to to the
(Eligibil All infor change Health Eligibi l	ity is current as mation provide at any time wit Net certificate o lity status as o	of last business d herein, includi hout notice. For f coverage. of 02/01/2016	s day.) ing but not limited the specific term 01 - Act	l to benefit s of covera ive	information, is s ge, please refer	subject to to the
(Eligibil All infor change Health Eligibil Name:	ity is current as mation provide at any time wit Net certificate o lity status as o	of last business d herein, includi hout notice. For f coverage. of 02/01/2016	s day.) ng but not limited the specific term 01 - Act Bob Broke	l to benefit s of covera ive er	information, is : ge, please refer	subject to to the
(Eligibil All infor change Health Eligibil Name: Health	ity is current as mation provide at any time wit Net certificate o lity status as o Plan ID:	of last business d herein, includi hout notice. For f coverage. f 02/01/2016	s day.) ng but not limited the specific term 01 - Act Bob Broke	l to benefit s of covera ive	information, is s ge, please refer	subject to to the
(Eligibil All infor change Health I Eligibil Name: Health Subscr	ity is current as mation provide at any time wit Net certificate o lity status as o Plan ID: tiber SSN:	of last business d herein, includi hout notice. For f coverage. of 02/01/2016	s day.) ng but not limited the specific term 01 - Act Bob Broke	l to benefit s of covera ive er	information, is s ge, please refer	subject to to the
(Eligibil All infor change Health Eligibil Name: Health Subscr Date O	ity is current as mation provide at any time wit Net certificate o lity status as o Plan ID: riber SSN: of Birth:	of last business d herein, includi hout notice. For f coverage. of 02/01/2016	s day.) ng but not limited the specific term 01 - Act Bob Broke	I to benefit s of covera ive ar	information, is s ge, please refer	subject to to the
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- A. Search Again to return and search another member ID.
- B. The View Customer Coverage Information tab populates member eligibility, members on the policy, and benefits at a glance based on the specifics entered from the previous page of the presentation.
- C. Member eligibility and plan information.
- D. Members that are listed on the policy.

. All benefits at a glance.

ame	BirthDate	Relationship
	09/05/	subscriber
	09/25/	spouse
	06/15/	child
Benefits at a Glance		
		EPO
Office Visit Copay		\$70
Durable Medical Equipment Copay		\$500
Emergency Room Copay		\$500
Urgent Care Center Copay		\$120
Outpatient Services Copay		\$500
Hospital Inpatient Services Copay		\$500
Maximum Individual Deductible		\$6,000
Maximum Family Deductible		\$12,000
Out of Pocket Maximum		

Customer Status & Activity – Member Coverage Information: Order Member ID Card

View Customer C Home > Broker > Customer Status & Act	overage Inforn	nation ew Customer Coverage Info	mation	
My Dashboard Boo Cor	ok of Business & C nmissions A	ustomer Status & .ctivity	Sales Tools and Quoting	Contracting, Certification & Support
Member Coverage Informa	IFP Support	Group Support	Medicare Applicants	5
VIEW CUSTOMER COVERAGE INFORMATION	GET COVERAGE DOCUMENTS		A Orde You ca memb	r Member ID Card an order ID cards for ers who are associated with
(Eligibility is current as of las All information provided here change at any time without n Health Net certificate of cove	t business day.) in, including but not limited t iotice. For the specific terms o rage.	o benefit information, is su of coverage, please refer to	bject to the the time the time the time time time time time time time tim	the below OrderID Card
Eligibility status as of 02	01/2016 01 - Activ	e		
Name:	Bob Broke	,		
Health Plan ID: Subscriber SSN:				
Date Of Birth:	01/01/1950			
Relationship:	subscriber			
Specialist Referrals:	This plan visits. If y specialist,	requires a referral for spec ou are interested in visiting please contact your PCP.	alist 1 a	

As a continuation from the previous page:

 Brokers are able to order ID cards for members who are associated with the account.

Note: Click this link for the Ordering ID Cards for Your Clients information flyer.

Customer Status & Activity – Get Coverage Documents: Coverage Documents Search

,	Book of Business & C Commissions A	ustomer Status & ctivity	Sales Tools and Quoting	Contracting, Certification & Suppo
Member Coverage In VIEW CUSTOMER COVERAGE INFORMA	formation IFP Support	Group Support	Medicare Applica	nts
Coverage Docur Here's where you can find search by the member's na Please note: online EOCs Search for a Me Please enter at least one o	nents Search a member's coverage documents, in ame or subscriber ID to get started. are currently only available for Califo mber f the following search criteria:	cluding Evidence of Covera	ge (EOC). Just Sec Key For Vie Coo IFP SB0	Jick Links ure Messaging / Contacts for Brokers ms and Brochures w Current Commissions w Customer verage Information Activity History G Renewals
			Qui	oting Tools
Subscriber Number:				
Subscriber Number: Last Name:				
Subscriber Number:				

Search for member coverage documents:

Health Net

- Find a member's coverage documents, including Evidence of Coverage (EOC) by searching the member's name or subscriber ID.
- B. Use this section to input member information.



Customer Status & Activity – IFP Support: IFP Activity History

Home > Broker > Customer Stat	tus & Activity > IFP Support > Act	ivity History - Plans for	Individuals & Fa	milies		
My Dashboard	Book of Business & Commissions	Customer St Activity	atus &	Sales Tools Quoting	and	Contracting, Certification & Suppo
	A					
Member Coverage In	formation (IFP Sup	oport Group	Support	Medicare A	pplicants	
IFP ACTIVITY HISTOR	Y IFP BILLING					
					<u> </u>	
To search your activity hist date), client social security	tory, you can search by client number and/or activity type	t name, specific time	frame (begin ar	id/or end	Quick	Links
To begin your search enter	the criteria below, then click	c Search to view the r	esults.		Secure Me Key Conta	ssaging cts for Brokers
Please comply with your re	sponsibilities for using the br	roker solutions site.			Forms and View Curre	Brochures
Privacy Policy The information that you w	vill be providing subject to a f	Privacy policy. This po	olicy identifies t	ne type of	Quote Indi	vidual and Family Plans
information collected, used HealthNet secures this info have read and understand	l and stored, how and with w rmation. By providing inform the privacy policy.	hom this information nation on this web site	may be shared , you acknowle	and how dge that you	Small Grou and Propos	up Quote sal
Once applications are su	ubmitted place see below	6 H			SBG Kerley	Wells
	initited blease see pelow	for the expectation	n time lines:			
 Allow 3 to 4 business d 	lays for enrollment to proces	s submitted application	n time lines: ons, then			
 Allow 3 to 4 business d Allow up to 5 Business application, then 	lays for enrollment to proces days for Underwriting to rev	s submitted application iew and make an upd	n time lines: ons, then late to the subm	iitted	My Ale	erts
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Individual & Family Plan off-exchange application lookup:

- A. Under the *IFP Support* tab, view *IFP Activity History* and *IFP Billing*.
- B. Under *IFP Activity History*, search your active history by entering member information. This also provides real-time status updates for submitted applications.
- C. Use the member information in this section to view applications and/or proposals: Choose a date range and plan type, then click *Submit* to view results.

Note: Link to <u>Activity History Instructional</u> <u>Guide</u>

Customer Status & Activity – IFP Support: IFP Activity History (continued)

My Dashboard	Book of Commis	Business & sions	Cust Activ	omer Status vity	&	Sales To Quoting	ols and		Contracting, Certification & Support
Member Coverage	Information	IFP Supp	ort	Group Sup	port	Medicare	e Applica	nts	
IFP ACTIVITY HIST	TORY	IFP BILLING							
Search Re Your IFP Activity • To view App • To view or er • Plan Name, column or by Once applicatic • Allow 3 to 4	Sults Search query re lication or Proj dit Client conta Life Benefit, a / downloading th nos are submitt business days fo	turned 1 results. F posal details, clic ct information, c and Premium deta rese results in Exce ted please see be or enrollment to pro-	Please not k the ID in lick the Cl ails can be el format u e low for t ocess subl	e: n the first colun lient Name. e viewed two w using the link al the expectatio mitted applicati	nn. ays: eithe t the botto n time lii ons, then	r by clicking m of the pa nes:	A Cr	IANGE SE	ARCH CRITERIA
Allow up to 5Allow 3 to 4	5 Business days fo business days fo	for Underwriting to or Underwriting and	review a	nd make an up ent to finalize aj	date to the pproved a	e submitted pplications.	application,	then	
B App/Prop Status	Broker ID/ Broker Name F	Firm Name Clier	nt Name	Submitted/ Effective	Plan Ty Plan Na	pe/ me	Premium	C App Origin	Application ID/ Proposal ID
APPLICATION PENDING VUIEW INFO VUIEW ATTESTATION	A1234	l S	lohn imith	12/22/ 02/01/	Health 60 EPO	Net Bronze	\$944.27	Quotit	(Application)

Individual & Family Plan application lookup search results:

- A. Update your search by clicking on this button. This will bring up the previous page to reenter any new search criteria.
- B. View proposal information by clicking on the app status review. A new window will populate and contain important information specific to the broker.
- C. View the application and proposal ID here. An ID number will be populated along with the status of the application.

Note: Attestation – To view and or complete your Broker Attestation, click on the *App/Prop Status* link under bullet B.

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Customer Status & Activity – IFP Support: IFP Billing

View IFP Billing	Individual & Family plan billing support:
Home > Broker > Customer Status & Activity > IFP Support > View IFP Billing My Dashboard Book of Business & Commissions Customer Status & Activity Sales Tools and Quoting Contracting, Certification & Support	A. Click on <i>IFP Billing</i> to search member results for billing data.
Member Coverage Information IFP Support Group Support Medicare Applicants IFP ACTIVITY HISTORY	B. Enter the subscriber's ID number and click <i>Search</i> . Review the screen below for the results on the subscriber ID entered.
Here's where you can see what your customers see online. This tool allows you to temporarily log in on behalf of your customer to help them use online bill pay features. Just search by your customer's name or subscriber number to get started. Search for a Member B Subscriber Number: Coverage Information UED Activity History	C. Search results will populate for the member. Then click on <i>Member View.</i>
SEARCH AGAIN	D. The Broker Representative View page will populate. Click Continue to view bill history.
IFP ACTIVITY HISTORY IFP BILLING Broker Repress Member Name: Plan: Subscriber Number	entative View CLOSE WINDOW Bob Broker Plan Name #C Subscriber Number
Member Search Results If your client has enrolled in Online Bill Pay for Members, you can view their transaction information by selecting "Member View" link below. Showing 1-1 of 1 men Sort results by: Last Name Listings per page: 25	Pocision You will now have access to many of your customer's Online Bill Pay features including invoice and payment information. By clicking continue on the button below, you are acknowledging that you will be using this online tool in support of your customers and that your actions will be monitored.
Last Name First Date of Birth Number Online Bill Pay Status Active Member View	Careers Privacy Terms of Use Secure Messaging 🖬

Customer Status & Activity – IFP Billing: View Bill History



populate. Member information will be listed, including name, subscriber ID and group ID, date prepared, current period activity, due date, total amount due, and billing activity.

BILLING ACTIVITY				
Previous Balance	\$944.27			
Amount Received	\$944.27			
Balance Forward	\$0.00			
Current Amount Due	\$944.27			
Adjustments	\$0.00			
Total Amount Due	\$944.27			

Register on HealthNet.com to view payment options and history.

PLEASE BE ADVISED THAT THE ABSENCE OF THE ATTACHED COUPON BELOW WITH YOUR PAYMENT MAY RESULT IN PAYMENT PROCESSING DELAYS.

🕂 Health Net®



Customer Status & Activity – Group Support: SBG Broker Tools



Under the *Group Support* tab, you will find information on SBG Broker Tools, Group Billing and Enrollment, and Group Coverage Documents.

- A. Under SBG Broker Tools, you will find Links to Small
 Business Group activity
 history tool for Small Group (1–100) business.
- B. Links include:
 - New business activity history
 - SBG renewals
 - Renewal quote activity
 - Document batch activity

Customer Status & Activity – Group Support: Access Group Billing & Enrollment



Access to Group Billing and Enrollment:

- A. View the second tab under *Group Support* for group billing and enrollment.
- B. Use this section to view billing and enrollment information. Also, this section can enroll members or pay bills on their behalf <u>if* access has been</u> granted by the group.
 - Search by:
 - Client ID
 - Client name
 - Group ID
 - Group name

Customer Status & Activity – Group Support: Get Group Coverage Documents



Search for a Group Service Agreement (GSA) which includes the EOC:

- A. Get group coverage documents.
- B. Search for GSA using the policyholder ID or name.



Sales Tools and Quoting – Quoting Tools



Sales and Quoting Tools:

- A. Under *Quoting Tools*, find plans for individuals and families, compare plan costs with Cost Advisor, and access small business group information.
- B. Links to quoting tools enable the broker to build a Proposal for an IFP prospect only off-exchange.
- C. Cost Advisor tool Understand costs associated with different plan types.
- D. Link to the SBG quoting tool that allows for managing proposals, rates and profiles.
- E. Links to:
 - Pulse, which is where you will find broker articles to keep you informed.
 - The HUB, a small group resource.



Sales Tools and Quoting – Quoting Tools: Co-branded Information

Quoting Tools		Tel			Sale	es and Qu
My Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Support	Α.	Manage
Quoting Tools Pla	n and Benefit Informat	ion Marketing Materia	ls			<u>co-bran</u>
Plans for Individual Health Net offers great p clients, whether they are employee, self-employee between jobs. Go to Quoting Tool Keep your business from during the quoting proce	Is & Families lans for your a a company i, retired or in-	Small Business Groups Quote small groups, manage your proposals, view rate tables and m your quoting profile. SBG New Business Quote & Propo New Business Quoting Profile Rate Tables (SBG)	anage Check of the mews in The Pull Sal	b in the Know but the latest updates and SBG via <i>The Hub</i> and se	В.	How to applicat co-bran
Create your co-branding	s with Cost	Medicare	Quic	k Links	C.	Informa
Co-Branded Web	site			Quick Links		your pe
				Secure Messaging Key Contacts for Brokers		Update
Your persona	lized online ap	oplication	B	Get Started 1. We provide you with below) 2. You spread the new web site, use it on v	d n your personalized E s of your new person veb advertisements,	Broker web site alized online aguse it in corresp
Introducing a new way t internet. Whether you h- all, this customized solut	o sell Health Net Individua ave full service, quoting an tion will allow your custom	I and Family Plans over the d sales website or no website ers to buy Health Net plans fro	at	3. Your customers acc Today.	ess your custom web	site to get a Pe
Personalized	and Co-Brande displays your brokerage in	ed solutions	can	 When they apply on you. 	line using Web Gene	rator, the sale i
your customized co-brar your email address.	aded site, they will receive	a personalized email coming f	rom	Here is your custom website, use it on a	URL link for your cli dvertisements or con	ents. Just copy respondence
Step 1 Your clients and prospects log directly onto your own co-branded Health Net web site. In once coasy-step!	Carlotteren de la constante de	A second	appears snallzed s. trat hber are contact tions.	C https://www.hea	lthnet.com/quotes	;?a=107640

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uoting Tools:

- e your co-branded website ation. Click here to view the nded link flyer
- personalize your online tion, plus information on ided solutions.
- ation on maintaining/updating ersonalized broker site. Click to modify co-branded link ation.
- and URL automatically (see
- oplication. Link this to your pondences the skys the limit.
- ersonalized Quote and Apply
- is automatically credited to

and paste this onto your the sky's the limit!



Sales Tools and Quoting – Plan and Benefit Information: Commercial Plans



We're here for you Contact your account executive or Broker Services at 1-800-909-3447, option 1, or email brokers@healthnet.com. Information and collateral related to selling Health Net plans.

Health Net

- A. Click to get current information on plans for individuals and families.
- B. After clicking on A above, you will see a link to our Forms and Brochures page to order, view and download what you need.
- C. When you click to see information on our small group plans, you learn about:
 - Overview
 - Tailored network
 - Product information such as HMO/Salud/PPO/HSA
 - Supplemental coverage

Sales Tools and Quoting – Plan and Benefit Information: Pharmacy Information



Click on *Plan and Benefit Information* to find pharmacy plan information:

Health Net

- A. Section for pharmacy information regarding drug lists, pharmacy resources, authorizations, and prescription information.
- B. Drug lists with information for individual, family and group, Medicare Part D, and Medi-Cal plans.
- C. Pharmacy resources, including forms and brochures and finding a pharmacy.
- D. Prior authorization information for individual, family and group, and Medicare Part D plans.



Sales Tools and Quoting – Marketing Tools



- A. Co-branded link creator. Create and manage the information on your cobranded website by clicking the *Learn More* link. See page 36.
- B. Downloadable Health Net logos. Health Net logos are provided for downloading.



Sales Tools and Quoting – The Broker HUB



Check Broker Hub for relevant materials:

- A. To find *Broker HUB* from the main site, click on *Brokers*.
- B. Once clicked, a dropdown menu will appear. Click on *Go to broker.healthnet.com*. This will bring up the *Broker HUB* screen

Note: Continue to next slide for more information.



Sales Tools and Quoting – The Broker HUB *(continued)*



Check Broker Hub for relevant materials:

A. Click on VISIT THE BROKER HUB to find relevant and updated materials. The link is provided below. (Broker information on this page is consistently updated.) <u>https://www.healthnet.com/port</u>

al/broker/home.ndo

- B. Information regarding plan brochures, communications, new case information, and enrollment census can be found.
- C. Quick links to additional important information.



Contracting, Certification & Support – Key Contacts & Broker Support

y Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Suppo	
KEY CONTACTS & BROKER SUPPORT	CONTRACTING & CERTIFICATION	FREQUENTLY ASKED QUESTIONS			
+ ACCOUNT SERVICES UNIT + MEDICARE SALES AND SERVICE				Quick Links	
+ COVERED CALIFO + INDIVIDUAL & FA	Key Co Forms View C	Secure ressaging Key Contacts for Brokers Forms and Brochures View Current Commissions Quote Individual and Family Plans IFP Activity History Small Group Quote and Proposal			
+ SMALL BUSINESS	IFP Act Small (and Pr				
+ ADDITIONAL DEP	ARTMENTAL CONTACTS		SBG R	enewals	

Contracting, Certification & Support:

- A. Here, brokers can find information for contact & support, contracting & certification, and frequently asked questions.
- B. In this section, brokers are able to find the list of services, support and contacts.



Contracting, Certification & Support – Contracting & Certification

, babhboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Su
KEY CONTACTS &	CONTRACTING &	FREQUENTLY		
COMMERCIAL BROKER	n Brokers			
Become Contracted	Co	de of Conduct		
How to Contract with Hea	Busi Inte	ness Conduct and Ethics grity Hotline, click here		
We invite you to represen business. Health Net's cor competitive.	t Health Net for your Individual & npetitive line of products are eas	k Family, Employer Group and Medi y to sell and our commission rates ers must first pass our certification t	are are est. Please Qu	ick Links

Contracts & Certification information:

 A. Commercial plan broker information. How to become contracted with Health Net of California, Inc. and Health Net Life Insurance Company



Contracting, Certification & Support – FAQs

Support & Contracting - FAQs								
My Dashboard	Book of Business & Commissions	Customer Status & Activity	Sales Tools and Quoting	Contracting, Certification & Support				
KEY CONTACTS & BROKER SUPPORT	CONTRACTING & CERTIFICATION	FREQUENTLY ASKED QUESTIONS		•				
A ONLINE BILLING OF	NLINE ENROLLMENT PHARM	IACY	Qu	uick Links				
Online Billing General	Sec Key For	Secure Messaging Key Contacts for Brokers Forms and Brochures						
+ WHAT CAN I DO WIT	Quo IFP	View Current Commissions Quote Individual and Family Plans IFP Activity History						
+ HOW DO I CHANGE	Sma and SBG	Small Group Quote and Proposal SBG Renewals						
+ CAN I BEGIN PAYIN + HOW LONG DOES IT	G MY INVOICE ONLINE IMME	EDIATELY? REACH HEALTH NET WHEN I	PAY MY					
+ CAN YOU NOTIFY MI	E BY EMAIL WHEN MY INVOI	CE IS DUE OR SEND ME ALER	TS OR					
Payment Accoun	its							
+ WHAT IS A PAYMEN	T METHOD? HOW DO I SET U	P AN ACCOUNT TO PAY MY B	ILLS?					
+ WHAT ARE ACCOUNT	T NICKNAMES?							
+ HOW DO I PRINT AN	DELETE A PAYMENT METHOD	ICE INTO A SPREADSHEET?						
+ WHY CAN'T I USE A	CREDIT CARD TO PAY MY BI							

Frequently Asked Questions:

A. Find out frequently asked questions for online billing, enrollment, pharmacy, and others.



Legend



- A. Download as excel file or print results.
- B. List of application or proposal status.
- C. List of additional common alerts and icons.



To see more information about an Alert, just move your mouse over the Alert icon.